

Facility Fact Sheet

You would expect an Innovation Centre to offer first class facilities and the Bridge Innovation Centre will not disappoint.

Access to the Centre

Residents can access their offices 24/7; that is any time of day 356 days of the year. Access to the building is by electronic key with a traditional key lock to individual offices.

Car Parking

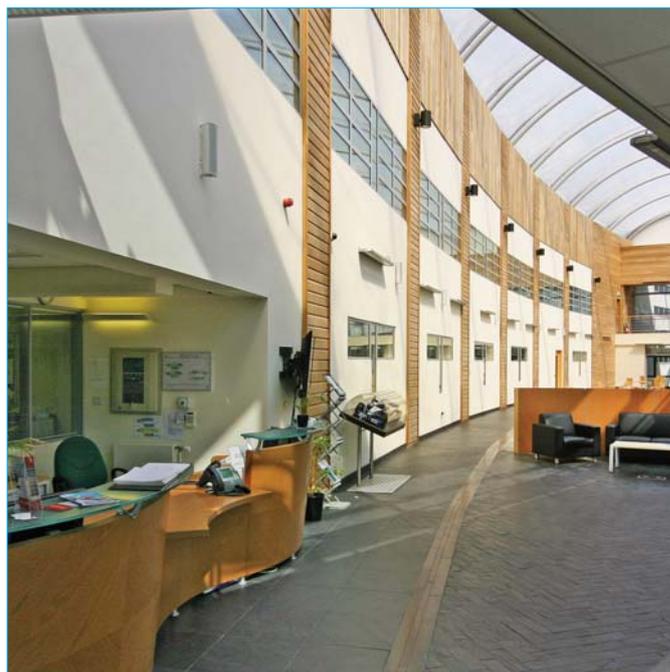
Each office has a number of dedicated parking spaces. Extra spaces are always available in the Science & Technology Park car park which is approximately 100 metres away from the BIC.

Reception

Your visitors calling during office hours (8:30 – 17:30) will be met by our reception team, who will inform you that your visitor has arrived. For a full list of reception services see the Reception Services Fact Sheet.

Catering

There are self service tea points (kitchens) on the first and ground floors. Members requiring catering for meetings can use our contract caterer who provide a range of menus, from a cold breakfast to a hot lunch, as well as coffee and biscuits for your meetings.



Internet

Members using the Bridge Innovation Centre have access to the highest bandwidth services in the County with a 100mb feed. Most of the building is also covered by the BIC's WiFi service. Ask at reception for the key to access the WiFi facility.

Telephones

The Bridge Innovation Centre has a Mitel VOIP telephone system installed and each tenant is allocated specific lines and numbers. At the end of each month tenants are invoiced for the call charges incurred.

It is possible for each office to have a private BT connection should any tenant want to opt out of the BIC's telephone or internet service.

Print Room

Located just outside the Manager's Office, the print room has networked facilities for colour printing, colour copying and scanning. Each user is given a code number and the tenant is then charged for usage at the end of each month.

Other facilities in the print room include a laminator, a comb binding machine and a fax machine.



Meeting Rooms

The Bridge Innovation Centre offers a variety of meeting rooms from the professional first floor Boardroom, to smaller rooms suitable for private meetings. Each room can be equipped with flat screen displays or video projectors, flip charts or interactive whiteboards. Discuss your requirements with our reception team when making a booking.

Conference Facilities

The versatile Atrium can be hired, by arrangement, for large seminars and/or conferences.

The Atrium can seat up to 200 people and our large projection screen and powerful public address system provides professional audio visual equipment suitable for large scale events. For a small charge we can video your event.

The number of large conferences and events are limited so as to cause minimal disruption to the normal workings of the Centre. Please bring your requirements to the management team's attention early so that arrangements can be made for you and your guests.

Atrium

The Atrium is mostly used as a general meeting place and provides a pleasant area to sit for a coffee or lunch. The Atrium is part of the Centre's WiFi zone and is often used as a working area.

Power Electronic Laboratory

There is a comprehensively equipped Power Electronic Laboratory which can be used by qualified people. This facility is made available on a "hot bench" basis. Full details about the equipment and rental rates can be obtained from the BIC Management Team.

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