

Room Rates Financial Year 2018/19

Room	Full Day	Half Day	Discounts					
First Floor Board Room 1	£160.00	£85.00	50% tenant 15% associates					
Ground Floor Board Room 2	£125.00	£70.00	50% tenant 15% associates					
Meeting Room 1 Ground Floor	£80.00	£45.00	Tenant free if available 15% associates					
Meeting Room 2 Ground Floor	£80.00	£45.00	Tenant free if available 15% associates					
ATRIUM (Available by arrangement only)	£425.00	£255.00 (evening classed as half day)	50% tenant 15% associates					
Hire for small office	£80.00	£50.00	N/A					
Hire for large office	£100.00	£60.00	N/A					
Dedicated Desk Licence	£150 per month through our partners Indycube							
Hot Desk Licence	£12 per day through our partners Indycube							
Hire of Atrium AVA equipment	£114.00 for the use of the AVA equipment (projector screen etc) and PA system							
Hire of PA System	£28.50							
Hire of 50" Plasma Screen and laptop	£11.50 per item							
Use of flipchart paper	£6.00							
Video Conference	Free on public Internet by arrangement (meeting room fee applies)							
Staff overtime for evening work	£22.50 per hour (or part thereof)							
Photocopying	A4 B/W	2p	A4 Col	8p	A3 B/W	5p	A3 Col	15p

All Rates are EXCLUSIVE of VAT