

Financial Year **2024 / 2025**

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Room Rates	Full Day	Half Day	Discounts
First Floor Board Room 1	£207.00	£109.37	50% tenant 15% associates
Ground Floor Board Room 2	£161.12	£91.23	50% tenant 15% associates
Meeting Room 1 Ground Floor	£103.50	£58.15	Tenant free if available 15% associates
Meeting Room 2 Ground Floor	£103.50	£58.15	Tenant free if available 15% associates
ATRIUM (Available by arrangement only)	£550.57	£330.77 (evening classed as half day)	50% tenant 15% associates
Hire of PA System	£36.81		
Hire of 50" Plasma Screen and laptop	£14.94 per item		
Use of flipchart paper	£7.47		
Video Conference	Free on public Internet by arrangement (meeting room fee applies)		
Photocopying	A4 B/W 10p A4 Col 30p A3 B/W 20p A3 Col 60p		

ALL PRICES EXCLUSIVE OF VAT